


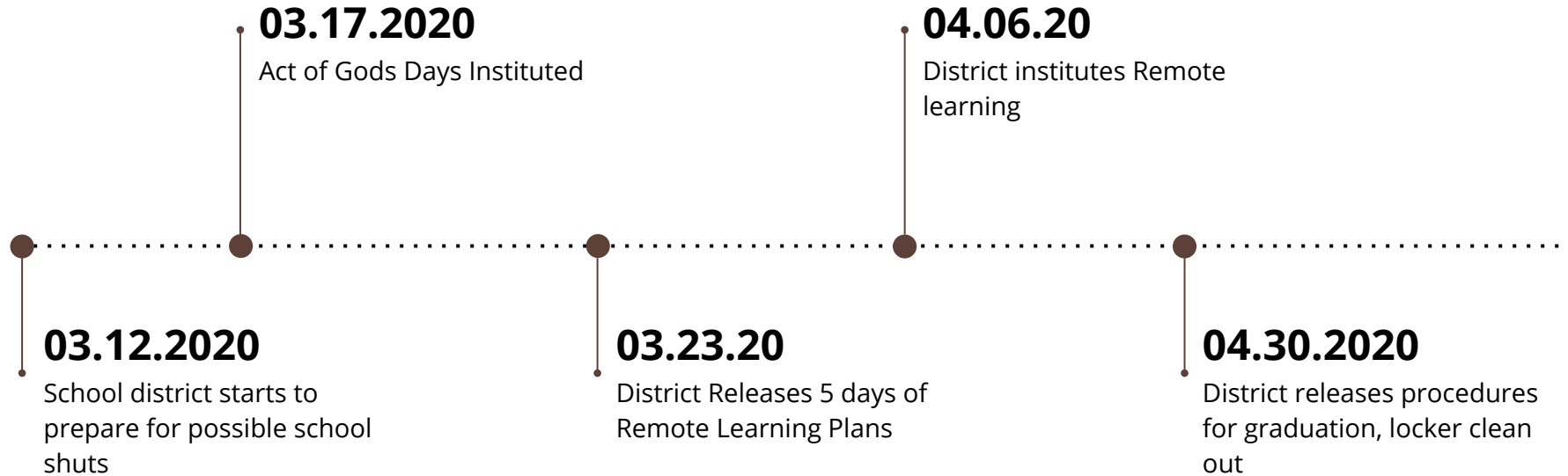


# Pandemic Response

May 8th, 2020



# Actions Taken



# Plainfield School District 202 Road Map

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## What to Do First

### **7 Factors:**

1. Governance
2. Wellness
3. Postsecondary
4. Instruction
5. Facilities
6. School Operations
7. Technology

## What to do before School

### **7 Factors**

1. Governance
2. Wellness
3. Postsecondary
4. Instruction
5. Facilities
6. School Operations
7. Technology

## What to do when Schools Open

### **6 Factors**

1. Governance
2. Wellness
3. Instruction
4. Facilities
5. School Operations
6. Technology

# Governance

## What to Do First

### Guiding Questions and Ideas

Who will create the return to the school Committee as the point of contact?  
What visions are in line with local values and community needs?  
Define and assign roles and responsibilities for committee members  
Institute regular virtual meeting schedule.  
How will a determination be made on what to assess, where additional capacity and support may be needed?

## What to do before School Starts

### Guiding Questions and Ideas

Establish/Re-establish a district level Pandemic Response Committee  
Define/Redefine the core structure of the Pandemic Response Committee  
What is the timeline to amend existing Pandemic Response Plans and Emergence Recovery Plans based on lessons learned from the outbreak?  
What scenario plans need to be developed for: When school begins on time and remains open? When schools begin on time and closes due to a 2nd wave of COVID 19?  
If the school opening is delayed? When will key stakeholders be met with to understand their expectations?  
Improve communication protocols.  
Release the district return to plans to the community.

## What to do when Schools Open

### Guiding Questions and Ideas

When and how often will the team meet to discuss the Pandemic Response?  
How often will consistent updates on return to school work be released?  
How will the team learn the effectiveness of the response to the Pandemic?  
When will recommendations be implemented?  
Share with stakeholders the recommendations for the Pandemic Response.

# Wellness

## What to Do First

### Guiding Questions and Ideas

Establish a crisis response team focused on student and staff mental health and wellness

Assess natural resources

Evaluate staff mental health readiness

Provide resources for staff self-care

## What to do before School Starts

### Guiding Questions and Ideas

Work with the Department of Education to implement new resources for mental health and wellness for the students and staff.

How can a staff communication channel be developed to address mental health concerns in regards to COVID 19?

How will parents learn about the transitions in order to build resilience?

How will at-risk students be identified?

What are the district-wide health guidelines?

Provide guidance to schools on any changes to school health screening (hearing, vision, etc.)

## What to do when Schools Open

### Guiding Questions and Ideas

Implement a mental health screening for all students.

What are the protocols for school staff to evaluate the physical and mental health status of students?

# Instruction

## What to Do First

### Guiding Questions and Ideas

Build a Return to Instruction working group. Create goals to ensure every student is successfully academic, socially, and emotionally. Develop a plan for assessing students progress Inventory interventions, programs, and services. Who are the most vulnerable students? Connect with State Board of Education and stay current of mandates on: testing, grading, report cards, and promotion. How can teachers engage with intentional curriculum planning? Secure resources and restorative supports. When and what can professional learning offering for teachers occur?

## What to do before School Starts

### Guiding Questions and Ideas

Work with the Department of Education to implement new resources for mental health and wellness for the students and staff.

How can a staff communication channel be developed to address mental health concerns in regards to COVID 19?

How will parents learn about the transitions in order to build resilience?

How will at-risk students be identified?

What are the district-wide health guidelines?

Provide guidance to schools on any changes to school health screening (hearing, vision, etc.)

## What to do when Schools Open

### Guiding Questions and Ideas

Review data from schools.

Create school leader checkpoints around the pacing of the curriculum, monitoring student progress, and monitoring at risk-students.

Develop a targeted intervention plan.

Set a goal of ensuring that all academic and social-emotional interventions are assessed.

How will the effectiveness of remote learning experience be determined for school leaders, teachers, and parents?

# PostSecondary

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## What to Do First

### Guiding Questions and Ideas

What goals will maximize the percentage of the Class of 2020 to enroll in postsecondary pathways?

What are the priorities for all faculty members and district/school leaders working with 12 graders?

Does a response team need to be developed?

Does a case management team need to be created?

What data matters most?

Create student outreach.

## What to do before School Starts

### Guiding Questions and Ideas

Create a plan for the class of 2021.

# Facilities

## What to Do First

### Guiding Questions and Ideas

Audit materials and the supply chain

Provided needed guidance

Work with school-based janitorial and infection control staff to implement and ensure cleaning guidelines.

## What to do before School Starts

### Guiding Questions and Ideas

What are the first day of school procedures?

## What to do when Schools Open

### Guiding Questions and Ideas

What updated guidance needs to be issued?



# School Operations

## What to Do First

### Guiding Questions and Ideas

Assess and update on student enrollment and attendance policies.

Communicate student and attendance policy changes.

Work with the department of education's recommendations and resources.

How do we recruit, interview, and hire staff remotely?

## What to do before School Starts

### Guiding Questions and Ideas

What type of staffing guidance is needed in regards to hiring additional specialists, social workers, or guidance counselors?

Consult legal counsel over current technology vendor contracts.

What type of budgeting exercises can help us plan for enrollment patterns, new staffing needs, and resources?

Review, amend, or create policies for extracurriculars and athletics in regards to spectators, contact sports, and equipment sterilization based on CDC guidance.

Meet with transportation to implement bussing plans that meet the social distancing requirements, if needed, along with the cleaning and disinfection protocols.

## What to do when Schools Open

### Guiding Questions and Ideas

Update extracurricular and athletics policies.

# Technology

## What to Do First

### Guiding Questions and Ideas

Survey families about devices and technology

How will technology be distributed?

When will technology be distributed?

How do we track and what type of tracking tool will be used to track and manage devices and issues with technology?

## What to do before School Starts

### Guiding Questions and Ideas

What tracking tool can be used for technology?

Is a vendo needed to assist in processing the returning of devices?

How to develop a device triage area?

Is a family technology liaison individual needed?

Develop a check in process to inventory district owned technology.

Does a device processing area need to be established?

Place orders for replacement devices.

Share return to school technology plan with key stakeholders and revise if needed.

How can an infrastructure evaluation process be developed?

## What to do when Schools Open

### Guiding Questions and Ideas

Centralize online resources that were created during the remote learning period.

How will the staff feedback processes work?

Collect remote learning-facing lessons in your district's updated plan.

Review tracking and inventory results.

Continue with family device distribution and return process.

What were the chronic technology issues?

# Plainfield School District 202

[Roadmap](#)